

**Timeliness and Quality Rubric for Grading Weekly Forum Posts (Five Points Possible)**

<b>Timeliness of Initial Post</b>	<ul style="list-style-type: none"> <li>• Posts are made by time specified in course room.</li> <li>• Alternatively, posts are late, but with faculty mentor notification. (1 point)</li> </ul>	<ul style="list-style-type: none"> <li>• Posts are up to 24 hours late without faculty mentor having been notified of any extenuating circumstances. (0 points)</li> </ul>	<ul style="list-style-type: none"> <li>• Posts are more than 24 hours late without professor having been notified of any extenuating circumstances. (0 points)</li> </ul>
<b>Follow-Up Discussion</b>	<ul style="list-style-type: none"> <li>• At least two follow-up posts follow guidelines and contribute substantially to discussion. (2 points)</li> </ul>	<ul style="list-style-type: none"> <li>• Guidelines are not followed in entirety.</li> <li>• 1 point will be deducted for each missing follow-up post. (A minimum of two is required.)</li> </ul>	<ul style="list-style-type: none"> <li>• Posts do not adhere to guidelines or</li> <li>• Posts do not contribute substantially to discussion. (0 points)</li> </ul>
<b>Quality of Content</b>	<ul style="list-style-type: none"> <li>• The post is well-written using APA formatting.</li> <li>• Content demonstrates understanding and application of weekly readings. (2 points)</li> </ul>	<ul style="list-style-type: none"> <li>• The post lacks quality or inaccurate APA formatting.</li> <li>• Content demonstrates marginal understanding and application of weekly readings. (1 points)</li> </ul>	<ul style="list-style-type: none"> <li>• The writing is poor quality</li> <li>• Content demonstrates little or no understanding and application of weekly readings. (0 points)</li> </ul>