

Career, Culture, and Community – Summer 2025

Weekly journal grading rubric

Criteria	Exceptional (1.0)	Satisfactory (0.5)	Inadequate (0)
Observation (1)	Journal conveys careful observation of people, events, situations, and social dynamics.	Journal conveys cursory and broad-brush observation of people, events, situations, and social dynamics.	Journal does not convey observation of people, events, situations, and social dynamics.
Personal reflection (1)	Student identifies and reflects on the ideas, feelings, or questions raised by the situations described in the journal.	Student identifies but does not reflect on the ideas, feelings, or questions raised by the situations described in the journal.	Student does not identify or reflect on the ideas, feelings, or questions raised by the situations described in the journal.
Writing quality (1)	Language is clear and writing is well organized. Uses proper grammar and sentence structure. Journal is submitted on time and meets the required minimum word count or 300 words.	Language communicates but could be clearer and better organized. Includes a few grammatical errors. Journal is submitted more than 12 hours late or is between 250 and 300 words in length.	Writing is difficult to understand and poorly organized. Includes consistent grammatical errors. Journal is submitted more than 24 hours late or is less than 250 words in length.

Criteria:

- Content reflection
- Personal growth
- Writing quality
- Timeliness / Length requirements

Criteria:

- Writing quality
- WHAT? Description of service-learning sessions
- SO WHAT? Insights and understanding
- NOW WHAT? Commitment and challenge
- Progress and leadership development

Criteria

- Reflection on existing knowledge
- Connection to academic concepts
- Evidence of development

Criteria

- Mechanics
- Evidence of critical thinking
- Development of ideas
- Timeliness

Criteria

- Content
- Idea development
- Organization
- Mechanics

Criteria

- **Observation:** What's going on around you? Be observant. Describe your experiences in the house, at your internship, or around the city.
- **Personal reflection:** What are you thinking, feeling, and asking yourself about what's going on around you? (Or: what ideas, feelings, and questions occupy your thoughts?)
- **Writing quality:**
- **Timeliness / Length requirements**